



# Swafield and Bradfield Parish Council

Minutes of the Meeting held in the Village Hall, The Street, Swafield,  
On Tuesday 18<sup>th</sup> January 2022 at 7.00 pm

## **Present**

### Parish Councillors:

Charlie Silvester (Chair), Ernie Alexander, Timothy Payne, John Amies,  
Gaynor Rawlings and Michael Starling

### Also in attendance:

There were no other attendees

## **MINUTES**

1. **APOLOGIES FOR ABSENCE** – To note and approve apologies received by the Clerk prior to the meeting.  
Apologies had been received prior to the meeting by Mr Bob Clabon – personal - these were accepted by the Council
2. **DECLARATIONS OF INTEREST AND DISPENSATION-**  
To receive declarations of interest in agenda items and individual dispensations  
All members present held dispensations for the donations to the Village Hall.
3. **MINUTES** - To approve minutes of the ordinary meeting 16<sup>th</sup> November 2021  
It was resolved that these be signed by the Chair.
4. **ADJOURNMENT** - To adjourn the meeting to receive reports from County Councillor, District Councillor, Members of the public and those with a disclosable interest on agenda items  
The Council resolved to defer this as required.
5. **FINANCE**
  1. **To receive bank reconciliation and note receipts and review reserves**  
The bank reconciliation was received and noted along with reserves.
  2. **To consider grant application from Swafield Village Hall – Grass Cutting - £300**  
It was resolved that the grant be made and a cheque for £300 be written.
  3. **To approve payments and sign cheques**

| Payee                   | Amount        |
|-------------------------|---------------|
| Swafield V Hall - hire  | 96.00         |
| HMRC                    | 75.60         |
| Elaine Pugh             | 399.01        |
| Aylsham Computers       | 78.00         |
| Swafield V Hall - grass | 300.00        |
| <b>Total cheques</b>    | <b>948.61</b> |

*The Council resolved to pay these amounts enbloc.*

6. **CLERK REPORTS & MATTERS ARISING** - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda
1. **SAM2** – the figures had been circulated from 27<sup>th</sup> October to 14<sup>th</sup> January: 111,500 vehicles the 85<sup>th</sup> percentile was 31mph with the average of 26mph. The highest speed recorded was 50mph.
  2. **Bradfield Common** – resident follow up to be arranged. Remedial works to the common had been completed by NWT.
  3. **NCC Parish Partnership Scheme** – bus shelter application  
The application had been completed and forwarded to NCC and the outcome should be known in early April/May 2022.
  4. **Siting of mobile home located at the Orchard, Common Lane together with installation to main sewerage 21/0566**  
The Clerk advised that the Planning Meeting would be held on Thursday 20<sup>th</sup> January. It was noted that neither our District Councillor or the Parish Council had been notified. On further investigation it was also observed that the application was lodged as Trunch. The Clerk was instructed to attend the meeting and speak against this Certificate of Lawful Development. The community of Bradfield had also been kept informed.
  5. **Defibrillator** – operational now being managed by Ernie Alexander.
  6. **BT Telephone box** – Village Hall – do not wish to purchase the unit and the Council needed to assess what it would do with the structure in the longer term. Foundations to be inspected by Council members. ALL

#### **HIGHWAYS MATTERS**

7. **Meeting with Knapton and Trunch Parish Councils re SAM2 and speed along the Knapton Road – being arranged**  
Arranged for Monday 24<sup>th</sup> January 2022 at 5pm. Charlie Silvester and the Clerk to attend the invitation would also be extended to Ed Maxfield.
8. **Replacement SAM post adjacent to bridge – 900193669 – Clerk ordered bracket**  
Bracket received and to be re-instated the invoice would follow.
9. **Slow down sign not illuminated – report number 900198748 This had been reported however it appeared to be working again.**  
The solar panel on the top seems to have been slightly moved. Highways have stated that if asset belongs to the Parish Council then, it would be their responsibility to fund the repairs.

#### **7. TO CONSIDER AND REVIEW PLANNING**

There had been no new planning received by the Council.

#### **8. TO RECEIVE CORRESPONDENCE AND ITEMS FOR NEXT AGENDA**

|   |                 |
|---|-----------------|
| Swafield Village Hall – grant application - £300          | Agenda          |
| BT – red telephone box – not in favour of purchasing unit | Noted           |
| Ed Maxfield – December and January report                 | Noted           |
| NCC – Highways – closure of Trunch/North Walsham Rd       | Circulated      |
| Swafield Village Hall – architect presentation            | Noted           |
| Poppyland Community Radio                                 | Noted           |
| Highways re inspection to parish                          | Noted           |
| Swafield Village Hall – invoice of dates                  | Agenda          |
| Norfolk Wildlife Trust – works to common                  | Noted           |
| Norfolk Police – crime updates                            | Noted           |
| NNDC – Local Plan   | Noted           |
| Norfolk CAB – request for donation                        | Agenda          |
| NCC Highways – slow down sign on entering village         | Noted – monitor |
| NCC – 21 <sup>st</sup> January 2022 – road closure        | Noted           |

**9. REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING**

The post box which had been moved near to the bus shelter on the green needed to be moved slightly. It would appear that it may be an obstruction with driver's exiting Bradfield Road. The Clerk would investigate. EP

**Highways matters to be reported:**

Pot holes – opposite the Mill, road edge on the bend near to Trunch Road, Barn Corner – 30 yards from Swafield SAM2 sign (both sides). The Knapton Road had pot holes and edges crumbling and eroding all along it. EP

The Village Fete would be held on Sunday 12<sup>th</sup> June. The Village Hall would be hosting the House of Gucci on 25<sup>th</sup> February.

**10. NEXT MEETING**

**ANNUAL PARISH MEETING – 8<sup>th</sup> March 2022 commencing 7pm at Swafield Village Hall followed by the Ordinary Parish Council meeting**

There being no further business the meeting concluded at 7.50pm.