



# SWAFIELD AND BRADFIELD PARISH COUNCIL

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## NOTICE OF MEETING

3rd February 2026

Dear Sir/Madam

You are hereby summoned to attend the Ordinary Council Meeting of Swafield and Bradfield Parish Council to be held at the Swafield Village Hall on **10th February 2026**, 7pm, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

*Denise Revell*

### AGENDA

- 1. To receive Apologies for Absence**
  - a. To consider and agree apologies for absence
- 2. Declarations of Interest and requests for dispensations**
  - a. To consider and agree declarations of interest and requests for dispensations
- 3. Minutes of previous meetings**
  - a. a. To consider and agree the minutes of the meeting held on the **11th November 2025**
- 4. Co-option**
  - a. To consider and agree applications for co-option onto the council
- 5. Chairman's Report**
- 6. Public Participation Time**

*The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.*
- 7. Matters arising from previous meetings**

*To report on progress on items from previous meetings. No decisions may be Taken*

  - a. Land Registry Bradfield Common - ongoing, additional evidence provided to the Land Registry
- 8. Planning**
- 9. Finance**
  - a. To consider and agree the bank reconciliation of accounts
  - b. To receive the budget update
  - c. To consider and agree the Payments and Receipts
- 10. Policies, Documents, Communications and Training**

None

**11. To report any other business**

*Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council*

**12. Correspondence**

*To consider any correspondence and agree responses thereto*

- a. Email regarding Speed of Traffic between Swafield and Trunch
- b. Email regarding Village Gates

**13. Date of the Next Meeting**

To confirm that the date of the next meeting of the Parish Council will be held on  
**TBA, 7pm, Swafield Village Hall**