



Swafield and Bradfield Parish Council

MINUTES OF ORDINARY PARISH COUNCIL MEETING

Tuesday 14th September 2021 starting @ 7pm

Swafield Village Hall

Elaine Pugh - Clerk to Swafield and Bradfield Parish Council

swafieldandbradfieldpc@gmail.com 01692 402998

Councillors in attendance: Charlie Silvester (Chair), Ernie Alexander, Tim Payne, Robert Clabon, John Amies, Mick Starling and Gaynor Rawlings

Others in attendance: 1 member of the public and Ed Maxfield – NCC

AGENDA

1. **APOLOGIES FOR ABSENCE** – To note and approve apologies received by the Clerk prior to the meeting.
No apologies were required as all members were in attendance.
2. **DECLARATIONS OF INTEREST AND DISPENSATION -**
To receive declarations of interest in agenda items and individual dispensations
No declarations were received or individual dispensations requested.
3. **MINUTES**
To approve minutes of the Ordinary Parish Council Minutes 13th July 2021
These had been circulated to members and it was resolved that they be signed by the Chair.
4. **ADJOURNMENT – TO RECEIVE NNDC & NCC REPORTS AND**
receive reports/comments from Members of the public and those with a disclosable interest on agenda items
Resolved to open the meeting to the public

Ed Maxfield, NCC - reviewed his report and the Council asked that whilst the road is closed for the BT overhead works that NCC also include the hole in The Street and undertake the works at the bridge. This would be requested.

In the future funds would be available for local speed reduction schemes, details are vague at the moment. It is anticipated that communities can apply for 10k to get work completed for a speed reduction which falls outside the set criteria. The funding would be aimed at West Norfolk in the first year and in the second year North Norfolk. The Council needs to plan for the future and a 20mph zone needs to be self-enforcing.

Concerns with the grass cutting around Knapton Road to Trunch were raised as this had not been cut.

Resolved to close the meeting to the public.

5. FINANCE

5.1 To receive bank reconciliation and note receipts and review reserves

The bank reconciliation was noted with reserves of £12,689.06.

5.2 To approve payments and sign cheques

Elaine Pugh – Clerk inc expenses	£395.15
HMRC	£75.80

Resolved to pay enbloc.

6. To consider application to the NCC Parish Partnership Scheme for provision of a bus shelter located along the Trunch Road – the Clerk updated members on this item. Letters to residents had been delivered along the Trunch Road near to the proposed bus stop. There were 7 positive responses received.

Members considered this matter at length and all agreed that although the bus shelter would not serve a large number of users, it would underpin the message to the residents that the Council does listen and take action.

Ed Maxfield, NCC offered to contribute £2,000 towards this initiative, NCC Parish Partnership Scheme £3,150 and Swafield and Bradfield Parish Council's contribution of £1,150.

It was resolved that the Clerk completes the application to the NCC Parish Partnership Scheme. The outcome would be known early in 2022. EP

7. CLERKS REPORT & MATTERS ARISING - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda

7.1 SAM2

The Clerk had downloaded the SAM2 figures which informed that along the Knapton Road from 9th July to 1st September 50,952 vehicles had used the road from Knapton towards Swafield. The average speed at the 85th percentile was 32.3mph and the 50th percentile speed 25.9mph giving an average speed of 25.5mph. Members understood that at this location due to the position of the unit and the bend that speeds would be reduced. It was noted that this was the peak holiday season.

7.2 Bradfield Common – the cutting had been organised

This was acknowledged and the Councillor thanked.

7.3 Siting of mobile home located at the Orchard, Common Lane, Bradfield together with installation to main sewerage – Waiting decision by Planning Department at NNDC. Members were astounded that there had been no decision on this matter as yet. The Clerk was instructed to contact the District Councillor on this matter to find out what progress was being made on this matter. EP

7.4 Common Land (letter from resident – follow up)

This was currently work in progress.

7.5 Defibrillator – operational now being managed by Ernie Alexander

7.6 BT Telephone box- tidy up

The remedial works had been undertaken by members and it was suggested that in the future the red telephone box be sold to the village hall by the Council as this was a Council asset. The Clerk would write to the Village Hall Committee for them to discuss. EP

HIGHWAYS MATTERS

7.7 Repair of tarmac along The Street - works programmed

7.8 Knapton Road Post – Openreach DP299 – confirmed as completed

7.9 Meeting with Knapton and Trunch Parish Councils re SAM2

The Clerk had approached both Councils and it was hoped that a date would be arranged in due course.

7.10 Review of speed limit along the Knapton Road

This was tied in with Agenda item 7.9 and the possible additional funding and future programming with NCC to put a project together over the next 2-3 years.

8. TO RECEIVE CORRESPONDENCE and take appropriate actions

Norfolk Police – August update	Noted
NN Town and Parish Council Forum	Noted
NCC – road closure Trunch	Noted
ICO – confirmation of renewal	Noted
NWT – Bradfield Common - update	Noted
Stalham & Smallburgh 1st Responders–Broadland 1st Responders	Noted
Air Ambulance – CPR and defibrillator training 30 th October	Invited
DofE – thank you for donation of £100	Noted
NCC – road closure 20 th - 21 st September The Street o/head works	Noted
Knapton resident regarding buses	Responded
Ed Maxfield's report	Noted
SNAP committee Police meeting – requiring new members	Noted

9. TO CONSIDER AND REVIEW PLANNING

No new planning had been received.

10. ITEMS FOR THE NEXT AGENDA

No new items were brought forward.

11. NEXT MEETING - to confirm date of the Ordinary Parish Council meeting – commencing at 7pm 16th November 2021 to be held at Swafeld Village Hall