



Swafield and Bradfield Parish Council

MINUTES OF ORDINARY PARISH COUNCIL MEETING

Tuesday 9th March 2021 starting @ 7pm
via Zoom reference number 6762489687

Elaine Pugh - Clerk to Swafield and Bradfield Parish Council
swafieldandbradfieldpc@gmail.com 01692 402998

Councillors in attendance: Charlie Silvester (Chair), Tim Payne (Vice Chair),
Ernie Alexander, Mick Starling, Robert Clabon, Gaynor Rawlings & John Amies

Others in attendance: Ed Maxfield – NCC and Greg Hayman – NNDC (partial)

20/12 APOLOGIES FOR ABSENCE – To note and approve apologies received by the Clerk prior to the meeting.
All Councillors were present.

20/13 DECLARATIONS OF INTEREST AND DISPENSATION-
To receive declarations of interest in agenda items and individual dispensations
No declarations were made or required. All Councillors have been given dispensation relating to matters on Swafield Village Hall.

20/14 MINUTES - To approve minutes of the ordinary meeting 12th January 2021
It was resolved that these be signed at the earliest opportunity.

20/15 ADJOURNMENT – TO RECEIVE NNDC & NCC REPORTS AND
receive reports/comments from Members of the public and those with a disclosable interest on agenda items
The meeting was opened to the public.

Greg Hayman, NNDC - informed that NNDC had not increased its portion of the precept this year as they felt it was important to help families as much as possible. However, the Police and NCC will be putting up their percentage accordingly. The NCC elections will be held in May and progress is being made by NNDC on this to ensure that they are safe. A review of the Cromer Tennis Hub took place and the outcome was that larger projects need better management, accountability and scrutiny.

Discussion took place with regard to the mobile home located on Common Lane and the Council re-iterated its strong opposition to this. Greg Hayman informed that he had written to the Chief Executive requesting an update as this matter had been ongoing for some considerable time without any real solution forthcoming. It was suggested that the Council make a FOI request and it was agreed that the Clerk would undertake this. EP

All were aware that the owner of the mobile home had applied for a Certificate of Lawfulness and all members were incandescent with their views on this.

The Clerk was instructed to write a strong letter of concern on this matter pointing out the anomalies to NNDC. EP

The Planning Enforcement Team had performed disappointingly in supporting both the Council and community.

Ed Maxfield, NCC – highlighted his report and outlined that it was the NCC elections which were being held although managed through NNDC as the Electoral authority. Discussion took place with regards to snow and how it was managed during the last deluge. There were problem spots and the worst areas appeared to be Overstrand/North Walsham through to Bacton. The NCC Highways implementation system for snow seemed to work well with local farmers stepping in to clear the roads. The issue with the hole in the road in the Street is still being reviewed and a Highways employee was recently sent to assess the situation.

The cost of the traffic lights at Swafield Bridge had been requested but as yet not forthcoming.

The speeding white roundels in the road along the Trunch Road/The Street were still outstanding and this was being chased through.

A question was asked regarding the availability of farmers obtaining a snowplough and how did they progress this? This would be investigated and reported back.

The meeting was closed to the public.

20/16 FINANCE

1. To receive bank reconciliation and note receipts and review reserves

The bank reconciliation was received and noted. Reserves held were £11,832.93.

2. To approve payments and sign cheques

Payee	Amount	
ICO	40.00	(direct debit to be signed)
NPTS - training	48.00	(Chairman)
Elaine Pugh - Clerk	440.10	
NPTS – membership	55.00	
HMRC - Clerk	84.20	
Total cheques	667.30	

Reconciled **11,832.93**

Resolved to pay enbloc.

3. To approve the direct debit mandate for the ICO Fee

The Council agreed that this be signed so that automatic payment would be made.

20/17 CLERKS REPORT & MATTERS ARISING - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda

1. SAM2

The figures highlighted that exceeding the limit continues and there are many vehicles frequently speeding. The Clerk would forward this information to the Police. On average there were 900-1,000 vehicles per day at around 35-40mph. EP

The worst time for speeding was between midnight and 5am. It was suggested that the camera can be deployed and the Clerk would request this again. Several complaints regarding the speed of vehicles had been received from people along the Trunch Road. The SAM is now located in The Street. EP

BT Openreach recently endeavoured to replace an overhead cable and installed traffic lights. However, due to the issues encountered with speeding and abuse from drivers they did not fulfil the work and will be returning when the nights are lighter.

2. Bradfield Common – NWT to contact Councillor – information given
There is no progress on this at the present time.

3. Highways Matters

The outstanding matters are the speed roundels and the tarmac along The Street.

4. Donation to Stalham & Smallburgh First Responders – no response had been received from the second request. The Clerk had now contacted the central office for the information. It was noted that a collection canister was now located at a local shop so this would hopefully bring a higher visibility to their cause.

5. Village Matters

Defibrillator this was now being checked by Gaynor Rawlings and the most recent information would be uploaded with a couple of minor issues to be addressed. The bus shelter windows had been completed.

6. Knapton Road – Openreach DP299 programmed post to be moved
This would be monitored.

7. Siting of mobile home located at the Orchard, Common Lane, Bradfield together with installation to main sewerage – NNDC had received a request for a Certificate of Lawfulness which had been circulated to members. Members were totally dissatisfied with how this had been handled and asked the Clerk to write again to NNDC on this matter to inform them on the background of this application. EP

20/18 TO CONSIDER AND REVIEW PLANNING

No new planning had been received.

20/19 TO CONSIDER REPRESENTATION TO NCC REGARDING THE REDUCTION IN THE SPEED LIMIT ALONG THE KNAPTON ROAD

Members discussed the speed limit along the road and all were agreed that it needed to be reduced to 30mph. There had been a number of accidents along the road and the Police had indicated that they considered that speed was a factor. The Clerk would work with Ed Maxfield and Highways on this and develop a scheme for the next NCC 50/50 partnership programme. EM/EP

20/20 TO NOTE LATE CORRESPONDENCE AND REPORTS FROM COUNCILLORS AND REFER AS APPROPRIATE TO NEXT MEETING

NCC – Wrights Loke – road closure - circulated	Noted
CAB – request for donation	May Agenda
Resident regarding bus shelter - circulated	Investigate
NCC – Highways Maintenance – Pond Road – no further action	Noted
Resident regarding claim of footpath adjacent to St Giles Church	*
Swafeld Village Hall – thank you costs towards grass cutting	Noted
NNDC – response re large mobile home - circulated	Respond
Ed Maxfield – NCC – February report - circulated	Noted
NCC – closure of FP6 in Trunch for broken footbridge - circulated	Noted
NNDC – 2 Ivy Cottage – The Street – withdrawn - circulated	Noted
ICO – to sign d/debit agreement	Agreed

**The Council discussed this at length and it was agreed that the Council did not want to progress this matter. However, if the resident did want to register the footpath and complete all the work then, that would be their decision.*

A discussion took place regarding the holding of a community celebration to bring residents together again after the COVID Pandemic. It was envisaged that this could be held on the Village Green. This would be given further consideration and form part of the next Agenda. Agenda

20/21 NEXT MEETING - to confirm date of the Annual Parish Council meeting – commencing at 7pm 11th May 2021 to be held at a venue or alternatively via Zoom

There being no further business the meeting was concluded at 8.25pm.