



Swafield and Bradfield Parish Council

Minutes of the Extra-Ordinary Meeting held in the Village Hall, The Street, Swafield,
Saturday 21st May 2022 at 2.00 pm

Present

Parish Councillors:

Charlie Silvester (Chair), Ernie Alexander, Timothy Payne, John Amies,
and Bob Clabon

Also in attendance:

There were no other attendees

MINUTES

1. TO RECEIVE APOLOGIES FOR ABSENCE

Gaynor Rawlings – personal, accepted by the Council. No other apologies were received.

2. TO RECEIVE DECLARATIONS OF INTEREST AND DISPENSATIONS

No declarations or dispensations were received or declared.

3. MINUTES – To approve Annual Parish Council – 10th May 2022

These had been circulated and it was resolved that these be approved and signed by the Chair.

4. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2021/2022

4.1 To receive the accounts for 2021-2022

These had been circulated and it was resolved that they be agreed.

4.2 To receive and consider internal auditor's report for 2021-2022

The internal auditor's report had been received and circulated.

The points made were noted and would be actioned at the next meeting.

4.3 To consider completion of Certificate of Exemption for 2021-2022

The Council resolved that the Certificate of Exemption be signed.

4.4 To consider & complete Sections 1&2 - Annual Return for 2021-2022

This document had been circulated and it was resolved that sections 1&2 be signed.

4.5 To appoint internal auditor for 2022-2023

It was resolved that Ros Calvert be reappointed as Auditor for 2022-2023.

Agenda

5. TO CONFIRM THE NEXT MEETING ORDINARY PARISH COUNCIL MEETING – TUESDAY 12th July 2022 - 7pm

There being no further business the meeting concluded at 2.15pm