



Swafield and Bradfield Parish Council

MINUTES OF ORDINARY PARISH COUNCIL MEETING

Tuesday 13th July 2021 starting @ 7pm

Swafield Village Hall

Elaine Pugh - Clerk to Swafield and Bradfield Parish Council

swafieldandbradfieldpc@gmail.com 01692 402998

Councillors in attendance: Charlie Silvester (Chair), Ernie Alexander, Tim Payne, Robert Clabon, John Amies, (Gaynor Rawlings joined at 19.54)

Others in attendance: 1 member of the public

1. **APOLOGIES FOR ABSENCE** – To note and approve apologies received by the Clerk prior to the meeting.
Mick Starling – personal accepted by the Council
2. **DECLARATIONS OF INTEREST AND DISPENSATION-**
To receive declarations of interest in agenda items and individual dispensations
There were no declarations made.
3. **MINUTES** - To approve minutes of the Annual Parish Council Minutes 11th May 2021
It was agreed that these be approved and were duly signed by the Chair.
4. **ADJOURNMENT – TO RECEIVE NNDC & NCC REPORTS AND**
receive reports/comments from Members of the public and those with a disclosable interest on agenda items
This was deferred as required due to non attendance by NNDC and NCC Councillors.
5. **FINANCE**
 - 5.1 **To receive bank reconciliation and note receipts and review reserves**
This was signed and the reserves reviewed and confirmed at £13,196.22.
 - 5.2 **To approve payments and sign cheques**

Westcotec – post for SAM2	£106.80
Elaine Pugh (salary/expenses)	£312.95
HMRC	£58.80
Total expenditure	£478.55

These were approved for payment and duly signed.

6. CLERKS REPORT & MATTERS ARISING - to receive information on matters arising from the meetings not mentioned elsewhere on the agenda

6.1. SAM2 – and new post

The SAM2 figures had been circulated to members for their consideration. SAM2 was located primarily along The Street and transferred to the new post along the Knapton Road in order to calculate the volume of traffic utilising the road. From 6th May 2021 to 9th July 2021 a total of 103,235 vehicles were recorded. The speed limit is 30mph and the 85th percentile speed was 33mph with the average of 27.05 mph. The highest speed recorded was 60mph on 10th May 2021 at 15.35pm.

The figures had been supplied from Knapton Parish Council from their SAM2. This stated that for a period of 63 days a total of 87,720 vehicles had accessed the road. The majority of vehicles 87,496 were travelling at 40mph or less which was a compliance of 99.74%. Average cars per day were 1,392. There was one car which travelled at 50-55mph. The opinion of Knapton Parish Council was that they do not have a speeding issue coming into Knapton Green from Swafield.

It was agreed that the Clerk would arrange a meeting with Knapton and Trunch Parish Councils to set a date in September/October to co-ordinate a 3 way SAM2 system which would give information to analyse how many cars were utilising all 3 villages along the Trunch Road and Knapton Road. This meeting would also cover where we go with reference to the speed limit on the Knapton Road. With these figures and the communities working together it was hoped that this would provide a better overview and give a precise and true picture of the speeding issues within the parishes. However, in order to drive forward a reduction in speed other criteria would need to be met along the Knapton Road.

6.2 Bradfield Common – NWT to contact Councillor

The Clerk would re-contact NWT again now that employees were gradually returning back to work after the pandemic. EP

6.3 Siting of mobile home located at the Orchard, Common Lane, Bradfield together with installation to main sewerage

The Clerk had supplied detailed information to NNDC Councillor Greg Hayman in order that he could take this matter up further with the NNDC Planning Team. Members were appalled at the length of time this was taking and asked the Clerk to monitor this. The Clerk explained that there was little to be done – members of the Bradfield community were also disturbed that this was taking so long. The residents had taken and sourced expensive planning expertise at their own cost to inform NNDC that the owner had NOT proven that the caravan/mobile home had been in situ for a period of 10 years.

6.4 Common Land (letter from resident)

The Clerk had made an appointment to meet the resident however, this needed to be delayed and would be rescheduled. EP

6.5 Defibrillator – this was now operational and Ernie Alexander offered to manage the unit again. The Clerk would speak with Gaynor Rawlings to find out if this was agreeable. EP

HIGHWAYS MATTERS

6.6 Repair of tarmac along The Street

Ed Maxfield had liaised with Highways who had confirmed that the road needed a closure order on it. This would be programmed in later on in the year.

6.7 Knapton Road Post – Openreach DP299 programmed to be moved

The Chair would investigate this and report back.

CS

6.8 Review of speed limit along the Knapton Road

This had been covered in agenda item 1.

6.9 Provision of new bus shelter along the Trunch Road

The Clerk had contacted the resident, Highways and the householder whose boundary the unit would abut. A price had been obtained from Westcotec via the Parish Partnership 50/50 scheme for a 2 bay small unit. The total cost would be £6,300 with the Council's contribution of £3,150. Members considered that the local community needed to be consulted for this level of expenditure. The Clerk would undertake a survey of the near householders to ascertain their thoughts on the matter.

EP

The Clerk read out the correspondence as required.

NNDC - enforcement re change of gate at Common Lane	Noted
Stalham & Smallburgh Community First Responders - donation	Circulated
Ed Maxfield - general potholes - group together	Noted
Ed Maxfield - June/July report	Circulated
Knapton Village - SAM2	Noted
Highways re repairs to bridge - coping stones with Bridge Team	Noted
Resident re bus shelter Trunch Road - agreed with resident	Noted
East Anglian Air Ambulance-CPR and defib training - date tba	Noted
NCC Highways Inspection to Swafeld - 12 th July 2021	Noted
NCC Parish Partnership Scheme	Noted
NN Community Safety Partnership - priorities for safety	Noted
CHT confirmation that defibrillator is operational	Noted
Alex Cliff - recording of traffic accidents	Circulated
Westcotec - quote for bus shelter via NCC Partnership Scheme	Noted
Norfolk Police - report	Circulated

7. TO CONSIDER AND REVIEW PLANNING

21/1525 The Kingdom Halls, The Street Erection of 3 bedroom chalet bungalow with garage (outline application)	Majority Decision - Members object to this
---	---

8. TO CONSIDER BT TELEPHONE BOX – refurbishment

This matter was discussed at length with various options being put forward. As this is a Parish Council asset this should be maintained. Removing it from the village hall land in the long term could entail a road closure due to the proximity to the road. In the meantime it was agreed that a working party be gathered to jet wash the telephone box and then decide the next steps.

CS

9. **NEXT MEETING** - to confirm date of the Ordinary Parish Council meeting – commencing at 7pm 14th September 2021 to be held at Swafeld Village Hall

There being no further business the meeting was concluded at 8.03pm.

CHARLIE SILVESTER - CHAIR

14th September 2021