



SWAFIELD AND BRADFIELD PARISH COUNCIL

MINUTES

Ordinary Full Parish Council Meeting held at 7pm on 11th December 2023 in the Village Hall, The Street, Swafield

Those present: Boris Konoshenko, Timothy Payne, Josh Marshall, Mick Starling, John Amies

Members of the Public: 5, including District Councillor, County Councillor and Police

1. Apologies for Absence.

1.1 To consider and agree apologies for absence
None received

2. Declarations of Interest and requests for dispensations

2.1 To consider and agree declarations of interest and requests for dispensations
None received

3. Minutes of previous meetings

3.1 To agree and sign the minutes of the Extraordinary Council Meeting held on the 28th October 2023 and the minutes of the Ordinary Meeting held on the 14th November 2023
Both sets of minutes were agreed and signed at the meeting

4. Chairman's Report

The handover from the previous clerk had been carried out.

Speed monitoring devices have been installed on the roads in Swafield after another accident on the 22nd November 2023, opposite The Rectory. Highways have also installed reflective posts either side of the bridge, this is a good start to improving road safety but more needs to be done. A public meeting will be held on the 23rd January 2024 to discuss issues regarding road safety.

Installation of village gates using the Parish Partnership scheme would be investigated.

The Planning Committee at NNDC would be meeting in the new year to discuss planning application PF/23/1580 Land east of Lincoln Cottage. Members of the public will be able to attend.

Fliers were sent to the residents in Bradfield asking them to join the council, so that their views can be heard. To date no one from Bradfield has applied to join the council.

5. Public Participation Time

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

Cllr Ed Maxfield, County Councillor, sent in his report which is available on the website. He reported that the County Deal was moving forward and spoke about the elections in May 2025. Cllr Maxfield would like feedback regarding road clearing and gritting.

The road improvements for Swafield are being held up and are awaiting the results from the inquest into the fatal accident that happened on the Swafield Road.

Cllr Peter Neatherway, District Councillor, spoke about the increased house building in the North Walsham, Cromer and Fakenham areas, which would all have an impact on the roads

in the district caused by the increase of vehicles generated by these housing developments. PC Alex Barnes, Beat Manager, North Walsham Police, reported that there have been no crimes reported in Swafield and Bradfield and put forward some suggestions to improve road safety relating to the bridge.

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

The minutes from the meeting held in August were not available

7. Planning

None

8. Finance

8.1 To consider and agree the bank reconciliation of accounts

Council agreed the bank reconciliation of accounts

8.2 To consider and agree the budget and set the precept

Council considered and agreed the budget and the precept.

This years precept request from NNDC would remain the same as last year.

8.3 To consider and agree the payments and receipts

Council agreed to the following payments and receipts

Payments

NNDC	Election Costs	£31.03
Gallagher	Council Insurance	£374.85
D Revell	Salary and Expenses	£330.50
HMRC	Tax and National Insurance	£80.00
SLCC	Subscription	£41.75

Receipts

NNDC	Precept 2nd Instalment	£2750.00
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9. Policies, Documents, Communications and Training

Council discussed the training requirements for the next year and it was agreed that Planning training and ILCA was booked for Cllr Marshall and Chairmans training was booked for the Chairman. It was also agreed to look into training for the whole council.

Standing orders needs updating and this will be discussed at the next meeting

10. Events

Swafield Hall's Fete will be held on the 7th July 2024

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

The lease for the Village Hall to move into St Nicholas Church is being finalised and then the Village Hall equipment will be moved to St Nicholas Church. Grants have been received to preserve the bells but there is still a shortfall. Money to renovate the church will be applied for in the new year.

St Botolph Church has secured a Warm Space grant and will be opening one day a week and It has also received a grant to upgrade the sound system and facilities.

12. To receive correspondence and agree any actions

None

13. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on **20th February 2024, 7pm, at Swafield Village Hall**

Meeting Closed: 20:10