



SWAFIELD AND BRADFIELD PARISH COUNCIL

NOTICE OF MEETING

4th August 2026

Dear Sir/Madam

You are hereby summoned to attend the Ordinary Council Meeting of Swafield and Bradfield Parish Council to be held at the Arts Centre, St Nicholas Church, Swafield on **11th August 2026, 7pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. To receive Apologies for Absence

1.1 To consider apologies for absence

2. Declarations of Interest and requests for dispensations

2.1 To consider declarations of interest and requests for dispensations

3. Minutes of previous meetings

3.1 To consider and agree the minutes of the meeting held on the **12th May 2026**

4. Chairman's Report

5. Public Participation Time

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak. Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

6.1 Land Registry Bradfield Common - Ongoing

6.2 Speed Survey Trunch Road

7. Planning

7.1 RV/26/1074 Farm Shop, The Street, Swafield - the council made no comment on this planning application

8. Finance

8.1 To consider and agree the bank reconciliation of accounts

8.2 To receive the budget update

8.3 To consider and agree the Payments and Receipts

9. Policies, Documents, Communications and Training

9.1 To consider and agree the Council's Financial Regulations

9.2 To consider and agree the Council's Standing Orders

9.3 To consider and agree the Council's Planning Protocol

- 9.4 To consider and agree the Council's Data Protection Policy
- 9.5 To consider and agree the Council's Data Retention Policy
- 9.6 To consider and agree the Council's Code of Conduct Policy

10. Events

None

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

12.1 Email Mal Gray - request for an area to be used as a Hope Garden

13. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be held on
10th November 2026, 7pm, Arts Centre, St Nicholas Church